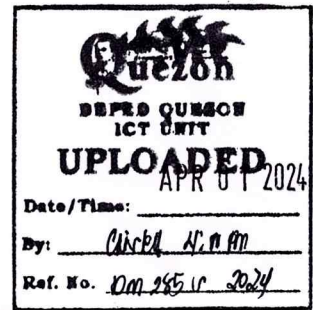




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE




25 March 2024

DIVISION MEMORANDUM
DM No. 285, s. 2024

**ARCHIVING OF COMPLETED RESEARCH SUPPORTED BY THE BASIC
EDUCATION RESEARCH FUND (BERF)**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
District Research Coordinators
All Others Concerned



1. In reference to the archival phase of the Basic Education Research Fund (BERF) as per DepEd Order No. 16, s. 2017 titled Research Management Guidelines, this Office, through the Schools Division Research Committee (SDRC), advises **all BERF Grantees of DepEd Quezon from first to eighth cycle** to submit copies of their **completed research**.
2. The Public Schools District Supervisors (PSDSs), through the District Research Committees (DRCs), are expected to inform their BERF grantees of this Memorandum and monitor their submissions.
3. Kindly request them to upload the documents below using this link: bit.ly/43ECjCP.
 - a. Completed Research
 - b. Copy of Intervention (if action research)
 - c. Research Instrument/s
 - d. Declaration of Anti-plagiarism and Absence of Conflict of Interest (template: tinyurl.com/antiplagiarismDeclaration)
4. For widest dissemination and compliance of all concerned.


ROMMEL C. BAUTISTA, CESQV
Schools Division Superintendent

parord/03/25/2024
DEPEDQUEZON-TM-SDS-04-009-004



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